

## **4<sup>th</sup> Transnational Partnership Meeting**

# **“DEVELOPING ADULT EDUCATORS’ COMPETENCES TO PROMOTE LEARNERS’ LIFESTYLE ENTREPRENEURSHIP”**

**No. 2015-1-LT01-KA204-013404**

**31 August 2017  
Kaunas, LT**

### **Participating partners:**

- Kaunas Region Education Centre (LT1)
- Social Innovation Fund (LT2)
- Know and Can Association (BG)
- Danmar Computers (PL)
- Centre for Advancement (CARDET) (CY)
- Women’s organisation (UK)

**Heads of meeting:** Laimutė Ruzgienė, project coordinator (Kaunas Region Education Center, LT)

**Minute taker:** Edita Zaromskiene (LT)

**Table of Contents**

<b>1. Agenda .....</b>	<b>3</b>
<b>2. Minutes.....</b>	<b>4</b>
<b>3. Decisions .....</b>	<b>6</b>
<b>4. List of participants.....</b>	<b>7</b>

## 1. Agenda

**Venue: Saulės str. 12, Kaunas**

<b>31<sup>st</sup> August 2017, Thursday</b>	
<b>10.00 – 10.20</b>	Opening of the meeting. Introduction to the meeting's agenda (Laimute Ruzgiene, LT)
<b>10.20 - 10.50</b>	Round up of the Project activities and results. ( <i>Laimute Ruzgiene, LT1</i> ).
<b>10.50 – 11.20</b>	Summing up of Multiplier events: E1, E2, E3. Round-table discussions about the implementation of the Declaration of the final conference. Dissemination of the project results (Edita Zaromskiene, LT1)
<b>11.20 – 11.40</b>	Coffee break
<b>11.40 – 12.00</b>	Overview of the teaching and learning e-platform for adult educator and adult learner (Łukasz Kłapa, PL)
<b>12.00 – 13.00</b>	Lunch
<b>13.00 – 14.00</b>	Presentation of the quality evaluation of the Training material (02/08) and the Guidelines: activities (03/05) as well as the intellectual outputs (01,02,03) ( <i>Audrone Kiseliene, LT2</i> )
<b>14.00 – 14.15</b>	Coffee break
<b>14.15 – 15.00</b>	Preparation for final reports: monitoring and evaluation of the whole project, finances, documentation ( <i>Laimute Ruzgiene, LT</i> )
<b>15.00 – 16.00</b>	Summarizing the meeting. Evaluation. Certification.
<b>16.30 - 18.00</b>	Meeting with the Lifestyle Entrepreneur Gintautas Mikulevičius from Lithuania, following the success story “Organizing Water Entertainment”

## 2. Minutes

Laimute Ruzgiene started the meeting and welcomed all of the partners. She introduced all of the partners with the last meeting's agenda. Laimute Ruzgiene made a review of the project activities for the last period (April - August 2017) and checked the implementation of the decisions made in Poland. The following activities were implemented:

- Improvement of the intellectual outputs 02 and 03;
- Translations of the intellectual outputs 02 and 03;
- Preparation for multiplier events E1, E2 in each country;
- Reporting and dissemination of multiplier events;
- Preparation for the final conference in Kaunas, LT;
- Quality testing of the 02/A8 and 03/A5;
- Finalizing of the project e-platform.

Laimute Ruzgiene (LT) informed that the project activities were timely and implemented according to Gantt table.

Edita Zaromskiene (LT) introduced the results and feedback of the multiplier events E1, E2, E3. She emphasized that the project was a success and useful for adult educators, learners and stakeholders. The participants of the meeting discussed the implementation of the declaration of the final conference in partner countries.

Edita Zaromskiene (LT) presented the project dissemination target groups, channels, forms and requested the partners to continue with the dissemination activities.

Lukasz Klapa (PL) presented the final version of the project e-platform and informed that it is complete.

Audrone Kiseliene (LT) introduced the results of the Quality evaluation of the training material and the Guidelines. She emphasized that the material and project idea is comprehensive, innovative and useful for all target groups. The participants of 02/A8 and 03/A5 stressed that the material is qualitative and well prepared and can also be used by other adult learners at universities, colleges, vocational schools.

Laimute Ruzgiene (LT) presented the requirements for preparation for the final report: necessary documents for reporting financial expenses and dissemination activities. The documents should be clear, signed and certified. The coordinator answered the participants' questions and introduced decisions.

**Summarizing of work. Reflection of the meeting and the final conference.**

All partners appreciated the hard work and professional preparation for the Final conference and meeting in LT: professional translations, interesting and useful presentation, good venue, good timing. They all stressed that the project was well coordinated: good communication and collaboration, well prepared sustainable intellectual outputs that will really be useful in future adult trainings. Also, partners pointed out the problems they faced working on the project products: they had to agree on common educational terms, had some problems regarding preparation of Module I, which eventually was prepared well. There are different assessment and validation systems in partner countries, therefore some partners found it difficult to understand.

The partners made an evaluation of the meeting. Laimute Ruzgiene closed the meeting and handed out the certificates. Later she invited all participants of the meeting to visit the one Lifestyle entrepreneur – Gintautas Mikulevicius, whose story was presented in video format on the project e-platform.



**Decisions**

<b>No.</b>	<b>Decisions / Tasks</b>	<b>Deadline</b>	<b>Responsible person, institution</b>
1.	Send the financial report 7 (period April-September, 2017) for review by e-mail	05-10-2017	All partners
2.	Send the documents of financial report 7 and dissemination report by post	15-10-2017	All partners
3.	Send the written information for the Final report according to questions provided by the coordinator	15-10-2017	All partners
4.	Disseminate the project results	30-09-2017....	All partners

#### 4. List of participants

##### *Strategic Partnerships*

### **DEVELOPING ADULT EDUCATORS' COMPETENCES TO PROMOTE LEARNERS' LIFE STYLE ENTREPRENEURSHIP**

**No. 2015-1-LT01-KA204-013404**

**The purpose of the activity: participation in 4 transnational project meeting**

Dates: 31-08- 2017

**Venue: Kaunas Region Education Centre, Saules str.12, Kaunas, Lithuania**

No.	Name	Surname	Organisation	City, Country
1.	Laimute	Ruzgienė	Kaunas Region Education Centre (LT1)	Kaunas, Lithuania
2.	Edita	Žaromskienė	Kaunas Region Education Centre (LT1)	Kaunas, Lithuania
3.	Loreta	Montrimaitė	Kaunas Region Education Centre (LT1)	Kaunas, Lithuania
4.	Rasa	Marcinkevičienė	Kaunas Region Education Centre (LT1)	Kaunas, Lithuania
5.	Daiva	Damulevičienė	SIF (LT2)	Kaunas, Lithuania
6.	Audronė	Kisielienė	SIF (LT2)	Kaunas, Lithuania
7.	Deimantė	Unikaitė	SIF (LT2)	Kaunas, Lithuania
8.	Rumyana	Shalamanova	Know and Can (BG)	Sofia, Bulgaria
9.	Ivo	Dimitrov	Know and Can (BG)	Sofia, Bulgaria
10.	Jackie	Williams	The Women's Organisation (UK)	Liverpool, United Kingdom
11.	Bernadette	Cox	The Women's Organisation (UK)	Liverpool, United Kingdom
12.	Maria	Solomou	CARDET	Lefkosia, Cyprus
13.	Michalis	Ioannou	CARDET	Lefkosia, Cyprus
14.	Charalambos	Stergiou	CARDET	Lefkosia, Cyprus
15.	Małgorzata	Mikłosz	Danmar Computers	Rzeszow, Poland
16.	Krzysztof	Ciąpała	Danmar Computers	Rzeszow, Poland
17.	Łukasz	Kłapa	Danmar Computers	Rzeszow, Poland